

EXPENSE REPORT MANAGEMENT SYSTEM

AUSPAC SOLUTIONS

**Effective full cycle
T & E automation tool**

**Enforce policies and auto
validate item spending**

**Budgeting comparison and
travel data analysis**

**Cost savings and
productivity gains**

**Electronic approval and
better corporate control**

**Real time personal and
management reporting**

**Easily monitor claim and
reimbursement status**

Think Software

Think Auspac



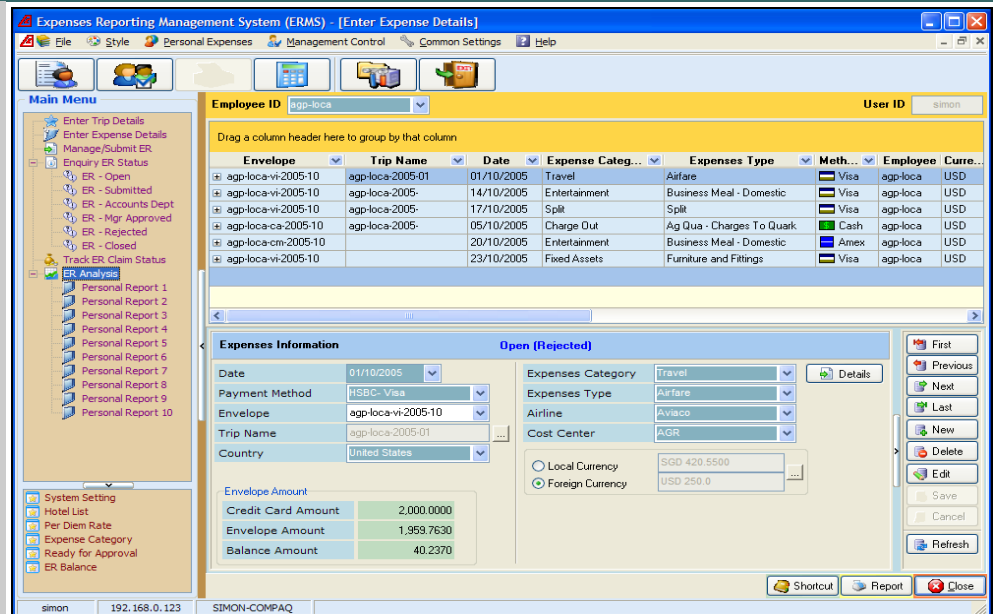
No. 90, Susur 6
Jalan Tun Abdul Razak
Johor Bahru 80200
Johor, Malaysia

Phone: 607-2356701/02

Fax: 607-2356703

Web site: www.auspac.com.my

E-mail: info@auspac.com.my



Why Manage Travel and Entertainment (T & E) expenses

There are many reasons why manage T & E expenses is critical in today business environment:

- T & E expenses lack sufficient internal controls especially when by manual process
- The average cost to manually process an expense report is high
- T & E expenses are a high transaction volume activity
- Non-compliance to company policy and outright fraud can fall between the cracks
- A likely area where 'rogue' spending is hidden and increase the total expenses
- Manual control procedures are often labour intensive
- It takes a longer time for employee to manually create an expense report
- And it takes even longer time for employee to receive a reimbursement
- Using spreadsheet is inefficient and result in redundant data entry and human error

Now more than ever, companies are faced with the need to deploy solutions that tracking their T & E expenses by automating the expenses reporting processes, resulting in cost savings, productivity gains, and increased corporate control. Company needs an automated tool to manage cash advances, enforce expense report policies, limit and validate at each item spending, and provide real-time reporting by business unit to help track and control spending. Furthermore, automated tool will ensure compliance with accounting and corporate governance regulations. Automated tool offers a powerful reporting and business activity monitoring system that enables the real time analysis and review of expenses across multiple divisions, projects or business units.

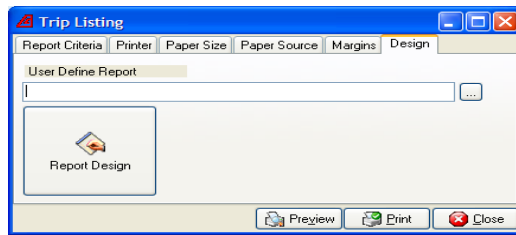
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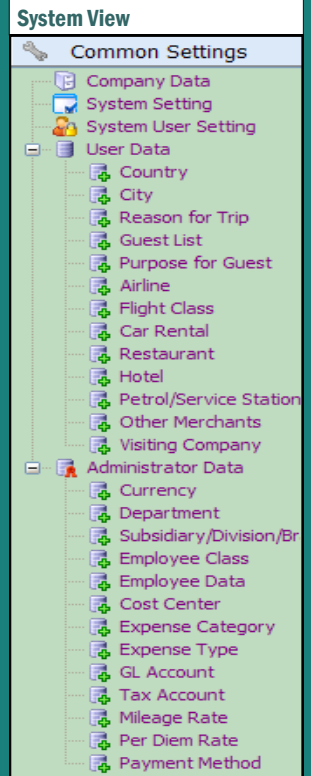
System Features

Auspac ERMS is a SQL and work-flow based system that takes over the entire expense management process to ensure a simple, fast, consistent, complete, and highly cost efficient solution. This full-circle approach to expense management provides you with a single interface that delivers the greatest capabilities at the lowest possible cost. It's a multi-faceted process that addresses expense reporting, reimbursement, receipt management, budgeting and travel data analysis. It offers many features that encompasses each of these critical phases. As a result, you're better equipped to control costs, streamline reimbursement and payment processes, ensure regulatory compliance, and analyze spending patterns.

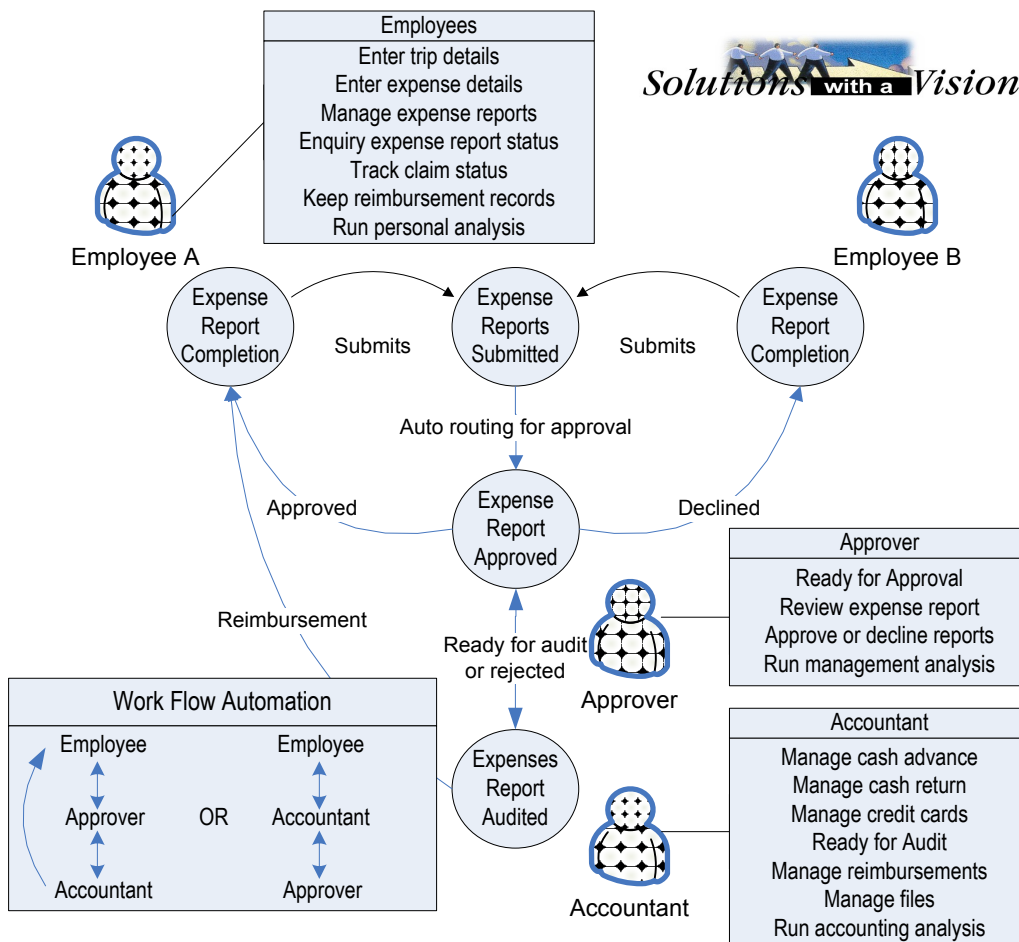
Flexible reports criteria and Reports Writer



- It is a simple, direct, constant, continuous and powerful communication link between all travelers and the management.
- Submission of Expenses Report by single Trip or monthly Envelope.
- System can be configured as a single user stand alone, multi-users Citrix Server, and multi-users Client Sever.
- It caters for users from corporate travelers, accounting officers and management.
- It offers personalized interface style and favorites, multi-language support, import-export facilities, and flexible Report Writer.



Expenses Reporting Cycle



Solutions with a Vision

